With reference to the trail mail, Procedure for updating Mobile no. for receiving OTP from websites in saccess.nic.in:

- 1. First ensure that your Mobile no. is updated in email.gov.in (i.e. xyz@esic.nic.in)
- 2. For updation of Mobile no. in website saccess.nic.in please go to the service desk NIC URL at <a href="https://sevicedesk.nic.in/">https://sevicedesk.nic.in/</a>
- 3. Login with your email id or mobile number as updated in your email id.
- 4. After Login, please fill all the details in **Profile** (1). Contact details (2) Location details and click on next.
- 5. Please fill in the below mentioned details

Service/Project	Virtual Private Network (VPN)
Problem	Others
Description	The Mobile no registered with
	website saccess.nic.in
	•••••
	The same may please be changed to
	(current mobile no)
	The current mobile no. has already
	been updated in my email id.

6. Submit the application.

Note: After submitted application, A ticket no. will come from NIC Team to your register email id. Please forward this mail to <a href="mailto:eoffice-hq@esic.nic.in">eoffice-hq@esic.nic.in</a> with description.

For Example:

With reference to the ticket no. 20250109184522416830

It is informed that Sh. Sachin Kumar, Joint Director want to change his mobile no. for receiving OTP from websites in saccess.nic.in

The email of above official - sachin.kumar@esic.gov.in

The Mobile no registered with website saccess.nic.in 9891221122(old mobile no.)

The same may please be changed to <u>9392261230(current mobile no)</u>

The current mobile no. has already been updated in his email id.