



कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



मुख्यालय
Headquarters
पंचदीप भवन सी०आई०जी रोड, नई दिल्ली-110002
PANCHDEEP BHAWAN, C.I.G. MARG, NEW DELHI-110 002
Phone: 011-23604700 Email : dir-gen@esic.nic.in
Website : www.esic.nic.in / www.esic.in

File No. A-12023/5/2022-Exam-Part(1)

Date: 19.12.2024

सेवा मे,

अतिरिक्त आयुक्त / क्षेत्रीय निदेशक/ निदेशक (मु०),
D(M)D/NTA/E-I/E-II/E-V ESIC Hqrs.,
E.S.I. Corporation.

विषय :- Conduct of Limited Departmental Competitive Examination for the posts of SSO, Assistant/Head-Clerk, UDC, LDC, PA and Stenographer in ESIC— regarding.

Sir/Madam,

Kindly refer to this office letter No. A-12023/5/2024-Exam dated 22/12/2024 on the above noted subject whereby list of eligible candidates for the post of SSO, Assistant/Head-Clerk, UDC, LDC, PA and Stenographer in ESIC has been sought and same has to be furnished by 16/12/2024.

In this connection, it is informed that few Regional Directors/Head of the Office have failed to furnish the desired information by the closing date and also requested for extend the last date. The matter has been examined at Hqrs. Office.

The failure in this serious matter has been viewed very seriously by the Competent Authority. However, as a one time measure and related to career prospects of Group C employees, the matter has been taken leniently and so it has been decided to extend the closing date upto 31/01/2025 only once. **No further extension will be granted.**

The Regional Directors/head of the Offices are requested to forward the desired information in prescribed proforma/formats (soft copies duly enclosed for ready reference) by 31/01/2025 through email to jd-rectt@esic.nic.in following the instructions conveyed in the aforesaid letter. Further, list of eligible candidates is to be furnished in prescribed proforma in soft copy in MS-Excel.

This issues with approval of the Competent Authority.
Encls: As above

Yours faithfully

Signed by Ravi Prakash

Date: 19-12-2024 17:09:00

(Ravi Prakash, IOFS)

Additional Commissioner